

**AKELEY CITY COUNCIL
REGULAR MEETING
JANUARY 10TH, 2024
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from December 13th, 2023, Work Session
 - Minutes from December 13th, 2023, Regular Meeting
 - Minutes from December 27th, 2023, Special Meeting
 - Administration Finance Report for December
 - Treasurer's Report December
 - December Permits Issued – 0

- City Hall – Kristi Kath
 - 2024 Commissioner Assignments
 - Resolution 1-2024 Adopting Consignments for 2024
 - Resolution 2-2024 Authorizing Approvals for Signatories
 - Resolution 3-2024 Payments Prior to Council Authorization
 - Resolution 4-2024 Allowing Wire/Automated Bank Payments
 - Resolution 5-2024 Allow Electronic Funds Wire Transfer
 - Resolution 6-2024 AIS Prevention Program
 - 2024 Meeting Schedule – Second Wednesday of Every Month – 6:00pm at City Hall – No Known Conflicts
 - 2024 Mileage Rate Increase to .67 Cents per IRS
 - Renew Sewer CD
 - Where to Use Public Safety Aide Money
 - Tax Forfeited Building – 15 Broadway St E
 - Auditors Coming Feb 8th

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - December Minutes

- Old Business
 - Akeley Community Projects Committee Report
 - Park Project Pay Order #2
 - Zach Thoma – Moore Engineering Current Project Updates

- New Business
 - Street Light on Graceson and 1st Street

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
FEBRUARY 14TH, 2024
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from January 10th, 2024 Regular Meeting
 - Administration Finance Report for January
 - Treasurer's Report January
 - January Permits Issued – 0

- City Hall – Kristi Kath
 - Shade Tree Grant

- Police Department - Jimmy Hansen
 - POST Mandated Pursuit Policy
 - Public Safety Fund Request

- Liquor Store - Lacey Hitchcock
 - WHJ Media Contract

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Mike Hubner/Reid Watson
 - Ordinance About Water Meter Placement

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - January Minutes

➤ Old Business

- Akeley Community Projects Committee Report
 - Moore Engineering Invoice 36373
- Public Safety Fund Use
- COVID Funds Remaining
- Zach Thoma – Project Update/Lead Service Line/PPL

➤ New Business

- Claire Hansen – Hubbard County SWCD
- Kori Nelson – Youth Emergency Shelter & Supports
- Frank Lamb – Misc.

➤ Public Forum

➤ Adjourn

**SPECIAL MEETING
FEBRUARY 20TH, 2024 6:00PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- Discussion and planning for moving forward steps with Reid having his water license.

Adjorn

**AKELEY CITY COUNCIL
REGULAR MEETING
MARCH 13TH, 2024
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from February 14th, 2024 Regular Meeting
 - Minutes from February 20th, 2024 Special Meeting
 - Administration Finance Report for February
 - Treasurer's Report February
 - February Permits Issued – 0

- City Hall – Kristi Kath
 - Resolution 7-2024 – Acknowledging Donations for Egg Hunt
 - MPCA Grant Opportunity
 - LBAE Meeting April 17th, 2024 at 10:00am

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Calcium Chloride Contract
 - Broom for Bobcat
 - Water Meter Replacement

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - February Minutes

- Old Business
 - Akeley Community Projects Committee Report
 - Public Safety Fund Use
 - COVID Funds Remaining

- New Business
 - Frank Lamb

- Public Forum

- Close Meeting
 - Reid Watson – Performance Review

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
APRIL 10TH, 2024
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from March 13th, 2024 Regular Meeting
 - Administration Finance Report for March
 - Treasurer's Report March
 - March Permits Issued – 0

- City Hall – Kristi Kath
 - Resolution 8-2024 Acknowledging Donation for Egg Hunt
 - Resolution 9-2024 Acknowledging Donation for Community Projects
 - Reminder LBAE Meeting April 17th, 2024 at 10:00am

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - Camera at Beach Bathrooms

- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Water Treatment Plant Chemical Flow Meter

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - March Minutes

- Old Business
 - Akeley Community Project Committee Report
 - NACD Food Forest Demonstration Garden

- New Business
 - Akeley Paul Bunyan Days Committee – Letter for Copies

- Public Forum

- Adjourn

LOCAL BOARD OF APPEALS

APRIL 17TH 2024

10:00AM AKELEY CITY HALL

1. BOARD OF APPEALS

Adjourn

**SPECIAL MEETING
APRIL 22, 2024 5:00 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call

- Contract with Midwest Wetland Improvements, LLC
(Landscape Architect) for Professional Service for the Akeley
Shade Tree Grant Coordination.

- New Water Meter Installation

Adjorn

**AKELEY CITY COUNCIL
REGULAR MEETING
MAY 8TH, 2024
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from April 10th, 2024 Regular Meeting
 - Minutes from April 17th, 2024 LBOE Meeting
 - Minutes from April 22nd, 2024 Special Meeting
 - Administration Finance Report for April
 - Treasurer's Report April
 - April Permits Issued – 0

- City Hall – Kristi Kath
 - Jon Roscoe – 2023 Audit Report
 - David Johnson Letter
 - Darin Katzenmeyer Independent Contractor Agreement
 - Resolution 10-2024 Amending Resolution 1-2024 to Adopt Consignments
 - Resolution 12-2024 Accepting Donation for Community Projects
 - Hubbard County Email on Blue Ox Building

- Police Department - Jimmy Hansen
 - Money for Posse Paul Bunyan Days

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - STS Funding for Clean-Up at Campground
 - Paul's Patio Work
 - Swim Raft

- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Zach Thoma – Lead Service Line Update

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - April Minutes

- Old Business
 - Akeley Community Project Committee Report
 - Mary Thompson – Blandin Application
 - Resolution 11-2024 Submitting Blandin Application

- New Business

- Public Forum

- Adjourn

**SPECIAL MEETING
MAY 20, 2024 2:30 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
 - 50amp electrical installations at Museum and spider box and cord purchase
 - Tree removal at Paul's Patio
 - Porta Potties for Paul Bunyan Days
 - Picnic tables for Paul's Patio

Adjorn

**AKELEY CITY COUNCIL
REGULAR MEETING
JUNE 17TH, 2024
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from May 8th, 2024 Regular Meeting
 - Minutes from May 20th, 2024 Special Meeting
 - Administration Finance Report for May
 - Treasurer's Report May
 - May Permits Issued – 1

- City Hall – Kristi Kath
 - Jessie – Post Office Dedication June 24th, 2024
 - Hubbard County Attorney Contract
 - Shade Tree Project
 - Walker Ambulance Primary Service Area

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - Tree Removal at Paul's Patio

- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - May Minutes

- Old Business
 - Akeley Community Project Committee Report

- New Business

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
JULY 10TH, 2024
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from June 17th, 2024 Regular Meeting
 - Administration Finance Report for June
 - Treasurer's Report June
 - June Permits Issued – 1

- City Hall – Kristi Kath
 - Jana Elavsky Lung
 - Hubbard County Variance Permit Parcel 01.52.001000
 - Monies from HRA-SCDP Grant – Jerry Joy
 - Resolution 13-2024 Accepting Donation for Community Projects

- Police Department - Jimmy Hansen
 - Skylar Fynboh

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Fine for Water Meter Non-Compliance and New Water Meters Not Installed
 - Monies for New Meters from CD

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - June Minutes

- Old Business
 - Akeley Community Project Committee Report
 - Zach Thoma – Moore Engineering
 - Received \$100,000 from the Blandin Foundation

- New Business

- Public Forum

- Employee Evaluations
 - Reid Watson
 - Lacey Hitchcock
 - Jimmy Hansen
 - Kristi Kath

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
AUGUST 14TH, 2024
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from July 10th, 2024 Regular Meeting
 - Administration Finance Report for July
 - Treasurer's Report July
 - July Permits Issued – 1

- City Hall – Kristi Kath
 - Resolution 14-2024 Acknowledging Donations for National Night Out
 - LAC 2024 Contract
 - Monies from Small Cities Assist to "Road" Savings
 - McGregor Campground
 - Set Date for Budget Meeting

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Update on Meters Installed – Only a Couple Left to be Installed
 - gWorks
 - MIDCO Quote

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - July Minutes

- Old Business
 - Blue Ox Building
 - Akeley Community Project Committee Report

- New Business
 - Noah Kramer – Eagle Scout Project
 - Robert Burnett

- Public Forum

- Adjourn

WORK SESSION
September 4th, 2024
6:00pm Akeley City Hall

Budget for General Fund

- **Revenue**
- **Disbursements**
- **Levy**

Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
SEPTEMBER 11TH, 2024
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from August 14th, 2024 Regular Meeting
 - Minutes from September 4th, 2024 Work Session
 - Administration Finance Report for August
 - Treasurer's Report August
 - August Permits Issued – 1

- City Hall – Kristi Kath
 - Resolution 15-2024 Acknowledging Donations for National Night Out
 - Resolution 16-2024 Acknowledging Donations for Community Projects
 - Resolution 17-2024 Electing to Participate in the Economic Development Area of Operation of the Hubbard County HRA-EDA
 - 2025 Preliminary Levy

- Police Department - Jimmy Hansen
 - POST Police Pursuit Policy

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer

- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - August Minutes

- Old Business
 - Akeley Community Project Committee Report
 - Zach Thoma – Moore Engineering
 - Blue Ox Building
 - Sign for Ally by Robert Burnett
 - Speed Traffic Signs

- New Business

- Public Forum

- Adjourn

**SPECIAL MEETING
SEPTEMBER 24TH, 2024 6:00 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
 - Readdress the potential of the acquisition of the Blue Ox Building by the City. Parcel ID's 29.37.04400 & 29.37.04500

Adjorn

**AKELEY CITY COUNCIL
REGULAR MEETING
OCTOBER 9TH, 2024
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from September 11th, 2024 Regular Meeting
 - Minutes from September 24th, 2024 Special Meeting
 - Administration Finance Report for September
 - Treasurer's Report September
 - September Permits Issued – 0

- City Hall – Kristi Kath
 - Resolution 18-2024 Acknowledging Donation for Community Projects
 - Hubbard County Tax Forfeited Land
 - Update on Shade Tree Bonding Grant

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - 2024 Campground End of Year Report

- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - September Minutes

- Old Business
 - Akeley Community Project Committee Report
 - Zach Thoma – Moore Engineering
 - Sign for Ally by Robert Burnett

- New Business

- Public Forum

- Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
NOVEMBER 13TH, 2024
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from October 9th, 2024, Regular Meeting
 - Administration Finance Report for October
 - Treasurer's Report October
 - October Permits Issued – 0

- City Hall – Kristi Kath
 - Resolution 19-2024 Unpaid Charges
 - Resolution 20-2024 Designating Polling Place
 - Resolution 21-2024 Sponsoring the Akeley Paul Bunyan Trail Riders
 - Resolution 22-2024 Certifying Election Results
 - Resolution 23-2024 Acknowledging Donation for Community Projects Fund
 - Letter of Support for HLDC DEED Application
 - T&M Liquor License
 - Council Raises
 - December Work Session

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - 2025 Campground Manager Contract
 - Campground Rates for 2026
 - Knapper Contract

- Akeley Paul Bunyan Committee Letter

- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner
 - Water/Sewer Rate Changes

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - October Minutes

- Old Business
 - Akeley Community Project Committee Report
 - Zach Thoma – Moore Engineering
 - Park Project Final Payment – Liquidated Damages
 - Small Cities Grant

- New Business
 - Akeley Ice Racers
 - Billy Krotzer – Land Split

- Public Forum

- Adjourn

WORK SESSION
December 4th, 2024
6:00 PM Akeley City Hall

Budget for General Fund

- 1. Revenue**
- 2. Disbursements**
- 3. Levy**

Discussion of Water/Sewer Rate Increase

High Service Pump/Motor at Water Plant

Adjourn

**AKELEY CITY COUNCIL
REGULAR MEETING
DECEMBER 11TH, 2024
6:00 PM AKELEY CITY HALL**

Call the Meeting to Order

- Roll Call
- Pledge of Allegiance
- Consent Agenda
 - Minutes from November 13th, 2024, Regular Meeting
 - Minutes from December 4th, 2024, Work Session
 - Administration Finance Report for November
 - Treasurer's Report November
 - November Permits Issued – 0

- City Hall – Kristi Kath
 - Ordinance 101 Amendment 1-2024
 - Resolution 24-2024 Summary to Submit Schedule 101
 - Ordinance 102-2004 – Amendment 12/11/24
 - Resolution 25-2024 to Approve 2024 Tax Levy, Collectible in 2025
 - Set End-of-Year Meeting
 - Notice of Hubbard County Public Hearing/Meeting Regarding Fred McGregor – McGregor's Tree Patch

- Police Department - Jimmy Hansen

- Liquor Store - Lacey Hitchcock

- Parks – Billy Krotzer
 - Knapper Contract

- Water/Sewer/Maintenance Report – Reid Watson/Mike Hubner

- East Hubbard County Fire District – Bobbie Wosika/Dan Riggs
 - November Minutes

- Old Business
 - Akeley Community Project Committee Report
 - Zach Thoma – Moore Engineering

- New Business
 - Kenny Holm ARCC – Sand Parking Lot

- Public Forum

- Adjourn

**SPECIAL MEETING
DECEMBER 19TH, 2024 5:30 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
 - Repair and replacement costs of high service pump and motor at water plant.
 - Funding options for the above.

Adjorn

**SPECIAL MEETING
DECEMBER 30TH, 2024, 6:00 PM
AKELEY CITY HALL**

- Call the Meeting to Order / Roll Call
- End-of-Year Fund Balance Review
- End-of-Year Financials – General Fund
 - Admin/General Gov. Purchases
 - Police Department Purchases
 - Maintenance Department Purchases
- End-of-Year Financials – Liquor Store
- End-of-Year Financials – Water/Sewer
- End-of-Year Financials – Park
- Funding Options for Repair and Replacement Costs of High Service Pump and Motor at the Water Plant
- End-of-Year Transfer
 - Resolution No: 26-2024 \$13,185.29 (Maint. Savings)
 - Resolution No: 27-2024 \$20,469.92 (Capital Improv.)
 - Resolution No: 28-2024 \$15,343.14 (Police Car)
 - Resolution No: 29-2024 \$13,159 (Capital Improv.)
 - Resolution No: 30-2024 \$12,500 (Park/Gen)
 - Resolution No: 31-2024 \$12,500 (Liquor Store/Gen)

Adjorn